**ORCHARD VIEW SCHOOLS**

**BOARD OF EDUCATION**

Orchard View High School – Community Room

16 N. Quarterline Road

Muskegon, Michigan 49442

**MINUTES**

**COMMITTEE OF THE WHOLE WORK SESSION**

**October 08, 2018 @ 6:30 p.m.**

**I. ROUTINE BUSINESS:**

 a. Call to Order

*Meeting called to Order @ 6:31p.m by President, T. Joppie*

 b. Roll Call

*Members Present: T. Joppie, J. Hallberg, J. Taylor, L. Johnson, C. Bankhead and A. Brown*

*Members Absent: L. Jolman*

 c. Consent Agenda Items

 i. Modification/Approval of Agenda

* October 8, 2018 Committee of the Whole Work Session

ii. Approval of the Minutes

* September 17, 2018 Regular Board Meeting

*Motion to modify/approve all October 8, 2018 Committee of the Whole Work Session Consent Agenda items, as presented:*

*Motion: J. Hallberg Support: C. Bankhead Carried: 6-0*

 d. Cardinal Pride – Jim Nielsen stated that the 2018/19 school year is off to a great start. Jim stated that he and Simeon Frang have joined a group at L-3. They are discussing hosting a major robotics event.

 e. Public Comment - None

**II. PRESENTATIONS:**

1. Community Education – Matt Vandervelde provided updates on each of the Community Education programs. Matt states that because Adult Ed was named a CSI school they received $37,000 in state funding which is mainly geared for staff development. Adult Education is currently looking into required state testing. Matt stated that the closing of the Angel School building which was consolidated into the Apple Avenue Adult Education location went well. Great Start and Headstart enrollments are at capacity and the program services provided to Oakridge Schools will be doubled this year. Matt reported that the Community Education Enrichment program has financial challenges due to decreased enrollments. Community Education Travel program and Senior program are revenue producers and participation is very good. Overall, Community Education has a strong fund balance, but looking at spending down to perform much needed building repairs.
2. OVMS Update – Josh Smith presented on the changes taking place currently at the middle school. Josh states many of the changes and decisions are being driving by being categorized as TSI and the need to improve student test scores and provide the least restricted environment to 60% of the special education students. Josh is focusing on branding OVMS as the school with the connections to higher learning. Josh talked of some of the partnerships developed to initiate student participation at the CTC, MCC, and Baker College.
3. Audit Review – Paul Gilbert from Brickley/DeLong provided an objective overview of the 2017/2018 financial audit. Paul acknowledged Orchard View’s Financial Director for her foresight, knowledge, planning, and accounting practices exhibited by Orchard View’s financial documentation and processes.

 **III. SUPERINTENDENT’S ITEMS:**

1. Sinking Fund update – Community forum will be held at OVHS on Wed., October 10, 2018. Josh Szymanski from OAK will present at the forum.
2. Jim and Simeon met with Jim Nesbit regarding his public comment. Mr. Nesbit shared some of his ideas for student skill acquisition and Jim and Simeon shared what is currently occurring at OVMS and OVHS to do some of that same skill building.
3. Jim asked board members if they would like to do the next policy review at the November Work Session. Jim informed board members we will discuss a possible date for policy review at the next meeting.
4. The Fall student count is down slightly lower than anticipated. Administrators will be meeting Thursday and will be asked to do some follow up with students attending other districts.
5. The Protecting Young Eyes parent presentation was not well attended but the presentation was well given. Mixed feedback received from high school students.
6. We are doing some follow-up work with the ALICE Training that was provided to all staff. Our resource liaison officers will be doing training on lockdown and escape.
7. Mr. Nielsen stated he would like to look at alternatives for students who spend their last year of high school in adult education due to lack of credits for general education graduation.

###  IV. BOARD PRESIDENT’S ITEMS:

1. Mr. Joppie stated that he is interested in hearing the results of the student count information gathered by administrators following the next Administrative Staff Meeting.

###  VII. BOARD MEMBERS’ ITEMS:

1. Jackie Hallberg wanted to remind the board members of the District Soccer tournament beginning Tuesday, October 16, 2018.
2. Jackie also wanted to let the board know that the Choir is currently holding a fund raiser to raise money.

 **VIII. ADJOURNMENT:**

Motion to adjourn

Motion: J. Hallberg Support: J. Taylor Carried: 6-0

Meeting adjourned at 8:21p.m. by President, T. Joppie.