BOARD OF EDUCATION

ORCHARD VIEW SCHOOLS

16 N. Quarterline Rd.

Muskegon, Michigan 49442

REGULAR BOARD MEETING Monday, May 16, 2022 6:30 p.m.

<u>MINŪTES</u>

I. ROUTINE BUSINESS:

a. Call to Order

Meeting called to Order @ 6:30P.M. by Board President, T. Joppie

b. Roll Call

Members Present: T. Joppie, J. Hallberg, L. Nelson, C. Bankhead, S. Horsly and R. Creed Members Absent: J. Taylor

- c. Pledge of Allegiance
- d. Consent Agenda Items
 - i. Modification/Approval of Agenda
 - May 16, 2022 Regular Board Meeting
 - ii. Approval of the Minutes
 - May 09, 2022 Committee of the Whole Work Session
 - iii. Report & Payment of Bills
 - District Financials April, 2022
 - Head Start Financials April, 2022

Motion to modify/approve all May 16, 2022 Regular Board Meeting Consent Agenda items, as presented:Motion: J. HallbergSupport: C. BankheadCarried: 6-0

II. CARDINAL PRIDE

- a. One Good Thing
 - Brandy Carey congratulated Cardinal Elementary for excelling in their inclusion and autism awareness initiatives.
 - Samantha Wilson shared that the high school had borrowed some of Cardinal Elementary's ideas regarding autism awareness. Mrs. Wilson stated there are many assemblies taking place at the high school for year end, i.e. Ride with Pride, Honors, etc. and planning for the senior graduate district parade.
 - Heather MacDonald stated that they just finished with staff appreciation this week.
 - Beth Ackley shared that she is very thankful for the Summer Acceleration Program and that ECSE students will be invited to attend this year along with early preschool students.
 - Mike Dodge, stated that the 5th graders from Cardinal Elementary came and toured the middle school this week and that there are currently about 90 middle school students attending camp.
 - Cathy Cantu shared that there are several seniors at the high school earning credit doing work based assignments while working toward high school graduation. She stated she has surveyed the juniors to see how many are interested in exploring career pathways next school year. Cathy stated that the 6th graders who are learning welding at the Career Tech Center will be putting on an exhibition to display their work. She is also working on some career awareness and exploration ideas to implement at Cardinal Elementary.
 - ➤ Jim Nielsen stated that he would like to commend the staff at Orchard View who have done an excellent job in adapting to the events they have been faced with i.e., the remote learning due to COVID and then switching to in school learning and whatever situations dictated. He says he really appreciates them and thankful that they continue to step up to support our school and our kids.
- b. May Student of the Month
 - Xavier Ross, OVEE Beth Ackley/Cassandra Covington
 - Blake Lebaron, Cardinal El. –Heather MacDonald/E'lyse Benson
 - Helena-May Neeley, OVMS Joshua Smith/Michael Dodge
 - Meghan Tenhove, OVHS Samantha Wilson/Zach Fricke
 - Shy Strong, Adult Education Brandy Carey
- c. Kayleigh Macomber presented Dawn Vanbergen and Jeanne Parker with 25 Year Food Service Awards.
- d. Public Comment Jenny McNeill of 4084 Oak Hollow Ct. of Muskegon introduced herself to the board and stated she is running for Muskegon County Circuit Court Judge.

III. PRESENTATIONS:

a. Policies – New/Revised/Replacement for Adoption – **First** Reading – T. Joppie *discussed the first reading of the policies below:*

Policy Volume 36, No. 2		
1616	Staff Dress and Grooming	New
3216	Staff Dress and Grooming	Revised
4216	Support Staff Dress and Grooming	Revised
5511	Student Dress and Grooming	Revised
6110	Grant Funds	Revised
6114	Cost Principles – Spending Federal Funds	Revised
6320	Purchasing	Revised
6325	Procurement – Federal Grants/Funds	Revised

IV. DISCUSSIONS:

a. Grievance 07/21 filed by MESPA

MESPA Union Representative Keith Sauter stated that the Master Agreement does not allow for union release time from the workday to tend to union business without prior permission from the Superintendent; however, it was agreed to by employee's supervisor, Kim Bidwell, that the employee will report to work ½ hour early each day in order to be excused from her duties when necessary to conduct union business. Supervisor Kim Bidwell stated this is not something she agreed to with the employee. Mr. Sauter stated that although the administrators state the letter provided is a reminder and not disciplinary that this employee is the only employee to receive the letter and then have the letter placed in his/her personnel file. Mr. Sauter asked for the letter and addendum to be removed from the employee's personnel file immediately.

Superintendent Nielsen stated the letter was not intended to be disciplinary and feels that the reminder information given to the employee is understood by the employee and does not have a problem with removing it from the employee's file earlier than the one year as initially determined. Mr. Nielsen suggested possibly removing the letter after the close of the school year on June 30, 2022. Mr. Nielsen informed the board that this is not a personal matter for him and that he and the employee work closely in the same office and have a good working relationship. Mr. Nielsen also told the board that he had sought legal advice on how to handle this situation. Mr. Sauter spoke up and stated that they would agree to the removal of the letter from the employee's personnel file on June 30, 2022.

V. ACTION ITEMS:

- a. Acknowledge staff changes per the May Personnel change spreadsheet Motion to approve the staff changes per the May Personnel change spreadsheet as presented: Motion: J. Hallberg Support:L. Nelson Carried:6-0
- b. Grievance 07/21 filed by MESPA

Motion to remove letter and addendum from employee file on June 30, 2022 to settle OVMESPA grievance 07/21 as presented:

Motion: J. Hallberg Support: L. Nelson Board President asked for a Roll Call Vote: Ayes: R. Creed, S. Horsly, C. Bankhead, L. Nelson, J. Hallberg and T. Joppie Nayes: None Motion to settle MESPA Bargaining Unit Grievance #07/21 passed by a 6-0 vote.

VI. SUPERINTENDENT'S ITEMS:

- a. Senior graduate parade, Thursday, May 19 at 8:45 A.M.
- b. Graduation dates, May 22 and June 1
- c. Staff retirement party, Thursday, June 2, 2022 4:30 p.m.
- d. MLK breakfast June 10, 2022 @ 7:30 a.m.
- e. Miss Michigan Scholarship Pageant June 16-18, 2022
- f. Mr. Nielsen stated that he met with the Cardinal Elementary administrators to discuss the parent drop-off problems that currently exist and that they will meet over the summer to come up with a plan for safer traffic flow.

VII. BOARD PRESIDENT'S ITEMS:

a. Mr. Joppie asked Finance Director Bidwell to explain the millage rate for rollback. Mrs. Bidwell explained that we cannot levy 18 mills to get our foundation allowance therefore, need to do a rollback.

VIII. BOARD MEMBERS' ITEMS: a. None

IX. ADJOURNMENT

a. Motion to adjourn Motion to adjourn: Motion: J. Hallberg Support: L. Nelson Meeting adjourned 7:32 p.m. by President, T. Joppie.

Carried:6-0