

**BOARD OF EDUCATION**  
**ORCHARD VIEW SCHOOLS**  
**Muskegon, Michigan 49442**

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**REGULAR BOARD MEETING**  
**Orchard View Community Room**  
**16 N. Quarterline, Muskegon, MI 49442**  
**June 19, 2023**  
**6:30 p.m.**

**MINUTES**

**I. ROUTINE BUSINESS:**

a. Call to Order

*Meeting called to Order @ 6:30 p.m. by T. Joppie*

b. Roll Call

*Members Present: T. Joppie, C. Bankhead, L. Nelson, A. Brown*

*Members Absent: J. Eggeman, S. Horsly, J. Taylor*

c. Pledge of Allegiance

d. Consent Agenda Items

i. Modification/Approval of Agenda

- June 19, 2023 Regular Board Meeting

*Motion to modify the agenda to*

*add e. Middle School cafeteria ceiling upgrade under III. Presentations, change e. to f. under VI. Action Items, and then,*

*add e. Middle School cafeteria ceiling upgrade under VI. Action Items*

*Motion: L. Nelson      Support: C. Bankhead      Carried: 4-0*

ii. Approval of the Minutes

- June 12, 2023 Committee of the Whole Work Session Meeting
- June 12, 2023 Closed Session Minutes Attorney Update

iii. Report & Payment of Bills

- District Financials May, 2023
- Head Start Financials May, 2023

*Motion to modify/approve all June 19, 2023 Regular Board Meeting Consent Agenda items, as presented:*

*Motion: L. Nelson      Support: C. Bankhead      Carried: 4-0*

e. Public Comment

**II. CARDINAL PRIDE:**

a. One Good Thing – Jim Nielsen

➤ Brandy Carey, Orchard View Community Education, would like to honor Jenni Bowen. Jenni took on a group of students from ESU and put them in a group, came up with a name, had work names, evaluations, Christmas party, End of the year party, etc.

➤ Cathy Cantu, Director of Innovative Programs and Community Partnerships, had the opportunity to go with the High School team to Denver for the AVID-Advancement Via Individual Determination- training. It's going to be really, really exciting to incorporate what they've learned at the high school.

➤ Zach Fricke, Assistant Principal at Orchard View High School, has looked at at the data from last year, discipline referrals are down about 20% from last year. The sense of belonging is up.

➤ Ron Gates, Assistant Principal at Orchard View Early Elementary shared that they currently have over 100 students in their summer camp. Their ASD program has a kindergarten program, and with MS and Cardinal, there are over 200 students in their building.

➤ Heather MacDonald, Principal of Cardinal Elementary, stated that their summer programs are at ILC, EE. Shout out to Nick, Ron, and Earl for making the summer programming work. The end of the year was amazing with the Farmer's Market, Cardinals Can, send off for Cindy Sheehan, and fifth grade parade.

b. Middle School Robotics – Will Ashley

*Will Ashley and Scott took a group of middle school kids to Freeland to a competition. They learned some lessons. They went in not expecting much. The judges asked about the process of making the robot, asked a lot about the coding, asked about the autonomous mode (where the robot drives itself). You can try to pick up cones, park it, read the wall, etc. We learned so many lessons and made friends from other schools. They finished 3<sup>rd</sup> and 9<sup>th</sup> out of 14 teams. There were challenges on each team. They showed the robot to the board and audience. Three people could go to each match. One student said, "This is the most fun I've ever had in my life." They won the Freeland Gear Up Innovate Award. Without all of you, we wouldn't have been there, so thank you.*

c. Award to Melissa Randles

Caitlynn Christenson presented regarding an Everyday Hero award that was given to Melissa Randles, who has offered a Lights On tutoring after school through our childcare program. They were blown away by her work. Staff shared that she is so passionate. Students said that she helps them get better, is always nice, and cares about them.

**III. PRESENTATIONS:**

- a. 2022/2023 Budget Hearing @ 6:37 p.m. – Heather Lorenz-Babcock
- b. Finance Director, Heather Lorenz-Babcock reviewed the 2022/2023 June Budget Amendments
- c. Finance Director, Heather Lorenz-Babcock presented the 2023/2024 Proposed Budgets.
- d. Jack Timmer presented on Secured Entrances at OVMS and Cardinal Elementary and presented A-91s for those projects. This is funded by the 97 grant that Simeon previously applied for.
- e. Jack Timmer shared information on the Middle School Cafeteria Ceiling Upgrade and shared the A-91s for that project.

**IV. DISCUSSIONS:**

- a. Student handbook amendments
  - i. Great Start/Head Start –Shanda Willea/Brandy Carey
  - ii. OVEE – Beth Ackley
  - iii. Cardinal Elementary – Heather MacDonald
  - iv. OV Middle School – Joshua Smith
  - v. OV High School – Zack Fricke
  - vi. Innovative Learning Center – Nick Kunnen

**V. POLICY:**

- a. Policies – New/Revised/Replacement for Adoption – **Second** Reading  
**NEW** = Policy that is mandated by the state which currently is not adopted.  
**REVISED** = Policies which have changes to reflect new laws or district requests.  
**REPLACEMENT** = Policies that replace current policies with significant revisions.

Policy	Volume 37-2	
1615	Use of Tobacco by Administrators	Revised
3215	Use of Tobacco by Professional Staff	Revised
4215	Use of Tobacco by Support Staff	Revised
5512	Use of Tobacco by Students	Revised
7434	Use of Tobacco on School Premises	Revised
9160	(Tobacco) Public Attendance at School Events	Revised
7540.02	Web Accessibility, Content, Apps, and Services	Revised
7540.03	Student Technology Acceptable Use and Safety	Revised
7540.04	Staff Technology Acceptable Use and Safety	Revised
8315	(Technology) Information Management	Revised
2623	Student Assessment	Revised
5610	Emergency Removal, Suspension, and Expulsion of Students	Revised
6325	Procurement – Federal Grants/Funds	Revised

**VI. ACTION ITEMS:**

a. 2022/2023 June Budget Amendments

- i. General Fund
- ii. Community Education Fund
- iii. Food Service Fund
- iv. Technology Fund
- v. Student Activity Fund

*Motion to approve the Budget Amendments as presented:*

*Motion: C. Bankhead Support: L. Nelson Carried: 4-0*

b. 2023/2024 Proposed Budgets

- i. General Fund
- ii. Community Education Fund
- iii. Food Service Fund
- iv. Technology Fund
- v. Student Activity Fund

*Motion to approve the Proposed Budget as presented:*

*Motion: L. Nelson Support: C. Bankhead Carried: 4-0*

c. June Personnel Change Spreadsheet

*Motion to approve the staff changes per the April Personnel change spreadsheet as presented:*

*Motion: C. Bankhead Support: A. Brown Carried: 4-0*

d. Secured Entrances at OVMS and Cardinal Elementary

*Motion to approve secured entrances at OVMS and Cardinal Elementary as presented:*

*Motion: L. Nelson Support: A. Brown Carried: 4-0*

e. Middle School Cafeteria Ceiling Upgrade

*Motion to approve cafeteria ceiling upgrade at OVMS as presented:*

*Motion: C. Bankhead Support: A. Brown Carried: 4-0*

f. Student Handbooks and Amendments

- i. Great Start/Head Start
- ii. OVEE
- iii. Cardinal Elementary
- iv. OV Middle School
- v. OV High School
- vi. Adult Education

*Motion to approve the student handbooks and amendments as presented for the 2023-2024 school year:*

*Motion: C. Bankhead Support: L. Nelson Carried: 4-0*

**VII. SUPERINTENDENT'S ITEMS:**

- a. July Board Meeting, no Work Session
- b. Staff cookout –Thursday, July 20, 2022 @ 11:00 a.m.
- c. Upcoming Student Suspensions/Expulsions
- d. Athletic Update
- e. Simeon's last board meeting-THANK YOU

**VIII. BOARD PRESIDENT'S ITEMS:**

Board President, Tom Joppie, wants to extend his thanks to administrators, teachers, support staff for everything in the 2022-2023 school year.

Tom will miss the August 15, 2023 Board Meeting and possibly the August 22, 2023 Board Meeting.

**IX. BOARD MEMBERS' ITEMS:**

**X. ADJOURNMENT:**

a. Motion to adjourn

*Motion to adjourn:*

*Motion: L. Nelson      Support: C. Bankhead      Carried: 4-0*

*Meeting adjourned at 7:41 p.m. by T. Joppie.*

  
Board Secretary

  
Date

Filed

**BOARD OF EDUCATION**  
**ORCHARD VIEW SCHOOLS**  
16 N. Quarterline Rd.  
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**SPECIAL BOARD MEETING**  
**BUDGET HEARING**  
June 19, 2023  
6:30 p.m.

**MINUTES**

**I. ROUTINE BUSINESS:**

a. Call to Order

*Meeting called to Order @ 6:37p.m by President, T. Joppie*

b. Roll Call

*Members Present: T. Joppie, C. Bankhead, L. Nelson, A. Brown*

*Members Absent: J. Taylor, S. Horsly, J. Eggeman*

c. Consent Agenda Items

i. Modification/Approval of Agenda

- June 19, 2023 Budget Hearing

*Motion to modify/approve all June 19, 2023 Budget Hearing Meeting Consent Agenda items, as presented:*

*Motion: L. Nelson*

*Support: A. Brown*

*Carried: 4-0*

**II. BUDGET HEARING PRESENTATIONS**

a. 2023/2024 Proposed Budget

i. General Fund

ii. Community Education Fund

iii. Food Service Fund

iv. Technology Millage Fund

v. Student Activity Fund

**III. ADJOURNMENT:**

Motion to adjourn:

*Motion to adjourn:*

*Motion: L. Nelson*

*Support: A. Brown*

*Carried: 4-0*

*Meeting adjourned at 7:05 p.m. by President, T. Joppie.*

  
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Board Secretary

  
\_\_\_\_\_  
Date

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Filed