

**ORCHARD VIEW SCHOOLS  
BOARD OF EDUCATION**  
Orchard View High School – Community Room  
16 N. Quarterline Road  
Muskegon, Michigan 49442

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**MINUTES • COMMITTEE OF THE WHOLE WORK SESSION**

**June 10, 2024 @ 6:30 p.m.**

**I. ROUTINE BUSINESS:**

- a. Call to Order

*Meeting called to Order @ 6:30 p.m. by T. Joppie.*

- b. Roll Call

*Members Present: T. Joppie, J. Taylor, L. Nelson, S. Horsly, A. Brown, J. Eggeman*

*Members Absent: C. Bankhead*

- c. Consent agenda items

- i. Modification/Approval of Agenda

- June 10, 2024 Committee of the Whole Work Session

- ii. Approval of the Minutes

- May 20, 2024 Regular Board Meeting

*Motion to modify/approve all June 10, 2024 Committee of the Whole Board Meeting Consent Agenda items, as presented:*

*Motion: L. Nelson*

*Support: J. Eggeman*

*Carried: 6-0*

- d. Public Comment

*none*

**II. PRESENTATIONS:**

- a. *Chris McNutt and Cassie Nastase from the Human Restoration Project presented. They are employees of a non profit organization focused on listening to students, enacting systems based change, and reimagining education. University of Virginia is a third party research evaluator.*
- b. *Jim Nielsen, Superintendent, explained the MHSAA Membership resolution. We'd like to continue to participate in the MHSAA.*
- c. *LeRoy Hackley, Athletic Director, gave an athletics update. He shared yearly participation numbers, number of scheduled contests and post season tournaments hosted, and that the boys bowling team won a team championship and girls soccer went team all athletic. He also recapped what's been new this year and future considerations.*
- d. *Gretchen Beauleaux, Executive Services Assistant, went over schools of choice numbers and lottery procedures. We do have several applications and will need to follow the lottery procedure at some grade levels. She is working on that process, along with the building principals who are working on vetting the students.*
- e. *Tom Hamilton, Assistant Superintendent, discussed AVID Summer Institute. Part of being an AVID school is to send a team of teachers to the Summer Institute. We will send a team from the high school, which will consist of four teachers, Sam (site coordinator) and Tom (district coordinator).*
- f. *Jim Nielsen, Superintendent, presented the administrative wage increase. Most fall into a similar percentage range as teachers. Community Education increases will be brought back in July.*

**III. DISCUSSIONS:**

- a. *Student handbook amendments will be sent out this week and administrators will be available at the June 17, 2024 Regular Board Meeting to answer questions.*

- i. OV Early Elementary – Beth Ackley/Megan Johnson
  - ii. Cardinal Elementary – Heather MacDonald/E’Lyse Benson
  - iii. Early Childhood Program – Shanda Willea/Brandy Carey
  - iv. Innovative Learning Center – Nick Kunnen/Brandy Carey
- b. *There was a discussion among the Board and high school and middle school administrators regarding Student Cell Phone Usage at school. New handbook policies for those two buildings will be published in July.*

**IV. POLICY:**

- a. Policies – New/Revised/Replacement for Adoption – **First Reading** – T. Joppie *discussed the first reading of the policies below:*

**NEW** = Policy that is mandated by the state which currently is not adopted.  
**REVISED** = Policies which have changes to reflect new laws or district requests.  
**REPLACEMENT** = Policies that replace current policies with significant revisions.

<b>Policy</b>	<b>Volume Special Update</b>	
0122	Board Powers	Revised
1420	School Administrator Evaluation	Revised
3131	Staff Reductions/Recalls	Revised
3142	Probationary Teachers	Revised

<b>Policy</b>	<b>Volume 38-2</b>	
1240	Evaluation of the Superintendent	Revised
2410	Prohibition of Referral or Assistance	Rescinded
2414	Revised Reproductive Health and Family Planning	Revised
2418	Sex Education	Revised
3220	Professional Staff Evaluation	Technical Correction
6320	Purchasing	Technical Correction
6321	New School Construction, Renovation	Technical Correction
6325	Procurement Federal Grants/Funds	Technical Correction
6350	Prevailing Wage	New
6520	Payroll Deductions	Revised
8390	Animals on District Property	New
8800	Religious/Patriotic Ceremonies/Observances	Revised

**V. ACTION ITEMS:**

- a. MHSAA Membership Resolution  
*Motion to approve MHSAA Membership Resolution as presented:*  
*Motion: J. Eggeman Support: J. Taylor*  
*Board President will ask for a Roll Call Vote:*  
*Ayes: J. Taylor, L. Nelson, S. Horsly, A. Brown, J. Eggeman*  
*Nays: none*  
*Carried: 6-0*
- b. Student handbook amendments
- i. OV Early Elementary – Beth Ackley/Megan Johnson
  - ii. Cardinal Elementary – Heather MacDonald/E’Lyse Benson
  - iii. Early Childhood Program – Shanda Willea/Brandy Carey
  - iv. Innovative Learning Center – Nick Kunnen/Brandy Carey
- Student handbook amendments are tabled until June 17, 2024.*

c. AVID Summer Institute

*Motion to approve AVID Summer Institute as presented:*

*Motion: L. Nelson*

*Support: A. Brown*

*Carried: 6-0*

d. Salary Schedule

*T. Joppie read the salary schedule:*

**COMPENSATION:**

*The Board hereby retains the right to increase or decrease the annual salary of the Superintendent during the term of this contract. Any adjustment in salary made during the term of this contract shall be in the form of a written amendment and, when executed by the Superintendent and the Board, shall become a part of this contract. Payment is to be made according to the district's payroll policy governing payment of salary to other professional staff members. The schedule of Salary as follows:*

*Total ORS Compensation is: (salary + annuity + longevity + merit) = total compensation*

*Year: Increase: Salary: Annuity: Longevity: Merit pay: Total salary:*

*2024/2025 4% \$174,936.32 \$13,100 0 0 \$188,036.32*

*2025/2026 4% \$181,933.77 \$13,100 0 0 \$195,033.77*

*2026/2027 4% \$189,211.12 \$13,100 0 0 \$202,311.12*

*2027/2028 TBD*

*2028/2029 TBD*

*Motion to approve the salary schedule as presented:*

*Motion: J. Taylor*

*Support: J. Eggeman*

*Carried: 6-0*

e. Administrative Wage Increase

*Motion to approve administrative wage increase as presented, which is minus Community Education which will be brought back before the Board in July:*

*Motion: J. Taylor*

*Support: J. Eggeman*

*Carried: 6-0*

**VI. SUPERINTENDENT'S ITEMS:**

a. Budget Hearing – June 17, 2024, @ 6:35 p.m.

b. Preschool, EE, Cardinal handbooks will be approved on June 17, 2024

**VII. BOARD PRESIDENT'S ITEMS:**

*None*

**VIII. BOARD MEMBERS' ITEMS:**

*A. Brown gave a shout out to custodial staff. Randy at the middle school was very helpful following a student field trip when she had to pick up her daughter and her daughter's battery was dead, impeding communication between them.*

**IX. ADJOURNMENT:**

*Motion to adjourn*

*Motion to adjourn:*

*Motion: J. Taylor*

*Support: L. Nelson*

*Carried: 6-0*

*Meeting adjourned at 9:45 p.m. by T. Joppie.*