**ORCHARD VIEW SCHOOLS**

**BOARD OF EDUCATION**

Orchard View High School – Community Room

16 N. Quarterline Road

Muskegon, Michigan 49442

**MINUTES**

**COMMITTEE OF THE WHOLE WORK SESSION**

**October 12, 2020 @ 6:30 p.m.**

**I. ROUTINE BUSINESS:**

 a. Call to Order

*Meeting called to Order @ 6:30p.m. by President, T. Joppie*

 b. Roll Call

*Members Present: T. Joppie, J. Hallberg, J. Taylor, A. Brown and C. Bankhead*

*Members Present via Zoom: L. Jolman*

*Arrived via Zoom @ 6:35 p.m.: L. Johnson*

*Members Absent: None*

 c. Consent Agenda Items

 i. Modification/Approval of Agenda

* October 12, 2020 Committee of the Whole Work Session

ii. Approval of the Minutes

* September 21, 2020 Regular Board Meeting

*Motion to modify/approve all October 12, 2020 Committee of the Whole Board Meeting Consent Agenda items, as presented:*

 *Motion: J. Hallberg Support: J. Taylor Carried: 6-0*

d. Cardinal Pride – Superintendent Nielsen shared that we are now live-streaming athletic events and will also be live-streaming Choir and Band concerts. Mr. Nielsen also shared that Homecoming is this week and due to recent changes regarding outdoor events, ticket information is being shared on the OV Facebook page.

 e. Public Comment - None

**II. PRESENTATIONS:**

1. Audit Review – Paul Gilbert reviewed the 2019/2020 Financial Assistance Programs audit and the 2019/2020 Financial Statements audit with the Board of Education. Mr. Gilbert stated that there were zero findings nor were there any compliance barriers noted during the audit. Mr. Gilbert also stated that Orchard View has once again received the highest assurance given during an audit and commended Kim Bidwell for her outstanding work as Business and Finance Director of Orchard View.
2. OVPLA – Superintendent Nielsen stated that the presenter Cathy Cantu was ill this evening and unable to make it, so the OVPLA presentation will be moved to a future Board Work Session Meeting.

 **III. ACTION ITEMS:**

1. Approval to hire Community Education Director Brandy Carey

*Motion to approve the hiring of Brandy Carey as Community Education Director as presented:*

 *Motion: J. Taylor Support: J. Hallberg Carried: 7-0*

President Joppie thanked J. Taylor and J. Hallberg for serving on the interview committee for this position.

 **IV. SUPERINTENDENT’S ITEMS:**

1. Technology Director – Mr. Nielsen informed the board that he would like to make a recommendation at the next board meeting for a salary increase for the Technology Director. The board responded that they are open to a recommendation and would like wage comparison information included in their next board packet for their review.
2. Policy review date – Superintendent Nielsen instructed the board that we are ready to present the latest set of policy changes that were received from NEOLA and the board agreed to review the policies at the November Work Session Meeting on November 9, 2020.
3. Fall Band performance/Choir performance – Mr. Nielsen stated the Choir concert was cancelled but is rescheduled for next Monday at 7:30 p.m. and we should be notified soon of the Band concert date.
4. We will still be offering our Board Meetings with a virtual option and will encourage administrators to attend virtually. Board members are encouraged to attend board meetings face to face as a quorum must be present.
5. We are still waiting for Chrome-book orders to be delivered. Heather has checked on these many times and our delivery dates continue to get pushed back.
6. Orchard View had a student who tested positive for Covid-19 last Friday afternoon. The Central Office worked diligently to assure all compliance measures and website requirements were met.
7. Mr. Nielsen also stated he was very proud of the District and the Board for the 10.3% fund balance and the fact that Mr. Gilbert says he loves working with Orchard View.

###  V. BOARD PRESIDENT’S ITEMS:

 a. President Joppie asked Superintendent Nielsen if there were any special events planned for Homecoming. Mr. Nielsen answered that there were none that he was aware of but the new rules allow up to 1,000 fans in the stadium for the football game.

 b. President Joppie congratulated Brandy Carey in being hired as the new Community Education Director. He said she has worked very hard and has always been a good supporter of OV.

###  VI. BOARD MEMBERS’ ITEMS:

1. Board Secretary Taylor shared that she is very proud of the decision to return students to face-to-face instruction 5 days per week and feels these students are benefiting greatly.

 **VII. ADJOURNMENT:**

*Motion to adjourn:*

*Motion: J. Hallberg Support: C. Bankhead Carried: 7-0*

*Meeting adjourned at 7:35 p.m. by President, T. Joppie*

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 Board Secretary Date

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