ORCHARD VIEW SCHOOLS PROVIDER CERT # P000559

Rev: 10/7/21

Instruction held @ OV Community Ed 1765 Ada Ave., Muskegon, MI, 49442
Contact: OV Community Ed 231-760-1350 8am-4pm

Office Use Only:
Segment 1 $350.00 (this fee includes Segment 2)
Segment 2 only: $75.00
☐ Paid: $ _____ CHECK # _____, CASH , CREDIT/DEBIT CARD
School Rep: _____ Date: _____

ORCHARD VIEW SCHOOLS
DRIVER EDUCATION P000559
SEGMENT 1 & SEGMENT 2
2021/2022 CONTRACT

Student's Name: First	Middle	Last
Date of Birth:	**Student's Address:**	
Parent/Guardian:	**Parent's Address:**	
Home Phone #:	**City / Zip:**	
Cell Phone #:	**School Attending / Grade:**	
Emergency Contact:	**Emergency Phone#:**	

- Applications will be accepted until deadline date or classes are full.
- Limited openings are available. Prices, schedules and dates/times are subject to change. Classes may be cancelled due to low enrollment.
- Fee for Segment 1: $350.00 (this includes Segment 2) for all students. Payment is expected in full by application deadline date.
- Application deadline date applies. However, if class fills up before Deadline, class will close.
- NEED COPY OF BIRTH CERTIFICATE WHEN REGISTERING
- Only one absence or three tardies are allowed in Segment 1. No absences are allowed in Segment 2. Thereafter, in either segment, students will be dropped, NO REFUND. It is the student's responsibility to arrange (with their instructor) the make-up time for the specific class they have missed.
- Full refund or transfer to next available course is offered prior to student attending 1st day of class.
- Payment methods: cash, credit/debit card, or checks made payable to: Orchard View Community Ed.

SEGMENT 1

Request Class	Program/ Class ID#	Criteria	Application Deadline	Session Dates	Parent/Student Orientation MANDATORY
	290	DOB prior to: March 16, 2007	Nov 12, 2021	Nov 16, 18, 22, 23, 30 and Dec. 2, 7, 9, 14, 16, 20, 21 (6 week class from 3:30-5:30pm) Held on T & TH OR M & T on holiday weeks	Tuesday, Nov 16@5:30pm
	282	DOB prior to: July 1, 2007	Feb 23, 2022	Feb. 28— March 24, 2022 (4 week class (3:30p-5:30p) held on M, T, Th) (drive times: to be scheduled)	Monday, Feb. 28th@ 5:30p
	283	DOB prior to: October 6, 2007	June 1, 2022	June 6— June 23, 2022 (3 week class (8a-10a) held on M, T, W, Th) (drive times: to be scheduled)	Monday, June 6th@ 10:00a
	284	DOB prior to: November 11, 2007	July 6, 2022	July 11— July 28, 2022 (3 week class (8a-10a) held on M, T, W, Th) (drive times: to be scheduled)	Monday, July 11th@ 10:00a
	285	DOB prior to: January 6, 2008	September 1, 2022	September 6— October 13, 2022 (6 week class (3:30p-5:30p) held on T & Th) (drive times: to be scheduled)	Tuesday, September 6th@ 5:30p

SEGMENT 2

Request Class	Program/ Class ID#	Criteria - Level 1 Prior to:	Application Deadline	Session Dates - (classroom instruction ONLY) (NO drive)
	286	October 18, 2021		January 18, 19, 20 2022 (class held on T,W,TH) 3:30-5:30pm
	287	January 11, 2022		April 11, 12, 13 2022 (class held on M, T, W) 3:30-5:30pm
	291	February 9, 2022		May 9, 10, 11 2022 (M, T, W from 3:30-5:30pm)
	288	May 8, 2022		August 8, 9, 10 2022 (class held on M, T, W) 8-10am
	289	August 7, 2022		November 7, 8, 9 2022 (class held on M, T, W) 3:30-5:30pm

- This provider is certified by the Secretary of State. If you have any complaint, which you cannot settle with this school, write: Michigan Dept. of State, Driver Programs Division, Lansing, MI, 48918.
- Completion of driver education instruction does not guarantee qualification for a driver license.
- All school rules apply to Dr. Ed. Program. If a student is withdrawn due to disruptive behavior, inappropriate conduct, suspension, or expulsion the student will be dropped with no refund.
- Orchard View Public Schools will conduct the behind-the-wheel instruction in a dual controlled automobile and is fully insured covering each student enrolled in the program.

Parent/guardian AND student MUST sign the back of this contract to verify reading the rules

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FEES:
PAYMENT IS DUE WITH APPLICATION

- $350.00 (includes Segment 2).
- Segment 2 only: $75.00.
- Students repeating the program (due to absences, tardiness, classroom or driving failure, etc.) will be charged at full cost.
- Full refund or transfer to next available course given (for any reason) prior to student's 1st day of class.

SEGMENT 1:
(24 hours of classroom instruction, 6 hours driving time, and 6 hours of observation)

- **Parent and student MUST attend the *MANDATORY* orientation for Segment 1**.
- Students must be 14 years and 8 months old by the first classroom session, verification by birth certificate is required.
- Students must have 20/40 or better corrected vision & must have no uncontrolled health problems related to seizures.
- Attendance: only ONE absence (three tardies equal one absence) is allowed during Segment 1. It is the student's responsibility to arrange with their instructor make-up time for the specific class they were absent. If a student has more than one absence they will be dropped with NO REFUND given.
- Classroom and pick-up site for driving sessions: Orchard View Community Education @ 1765 Ada.
- Students must pass 24 hours of classroom instruction (homework, quizzes & state test 70% or better) and have a minimum of 6 hours drive time and 6 hours of observation to receive the Segment 1 certificate. One retest is allowed, failure will result in failure of Segment 1 (no refund given).

LEVEL I
(allows students to drive with parent/guardian or an adult 21 years of age with parent/guardian permission)

- Student & parent apply at Secretary of State office.
- Bring: Segment 1 certificate, original Social Security card, original birth certificate, school ID card, utility bill, school transcript (5 pieces of identification are required).
- Student must pay a $25 drivers license fee, have their photo taken, and receive a hard card GDL Level 1 license in the mail within 60 days. Student must be a minimum of 14 years, 9 months.

SEGMENT 2:
(6 hours of classroom instruction on defensive driving) **CALL 231-760-1350 to schedule your Segment 2 class when you reached the criteria listed below needed to take segment 2:**

- Verification must be received showing the student has completed a minimum of 30 hours of driving on a GDL Level 1 license (including 2 hours at night) with a licensed parent/guardian.
- Students must have held a GDL Level 1 license for not less than 3 continuous months.
- No absences or tardies allowed for Segment 2.
- To receive the Segment 2 certificate students must pass 6 hour OV classroom instruction (homework, quizzes and state test 70% or better). One retest is allowed, failure will result in failure of Segment 2 (no refund given).

ROAD SKILLS TEST:
Schedule with an independent testing agency
You must pass a driving skills test & wait for the result on e-services before you can drive without parent/guardian.

GDL LEVEL 2 LICENSE
Once the individual has passed the driving skills test and the customer is eligible, they will automatically upgrade to a GDL Level 2 and a letter of progression will be mailed to the customer. They can also access this letter on their e-services account.
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GDL LEVEL 3 DRIVER'S LICENSE
As soon as an individual is eligible, they will be automatically upgraded to GDL Level 3 and a letter of progression will be mailed. They can also access this letter on their e-services account.

As long as the individual has progressed to a GDL Level 2 or GDL level 3 by their 18th birthday, a new operator's license will be automatically issued and mailed to the individual. The individual can log into e-services to obtain a temporary license while they wait for the new license. If the individual never progressed past the GDL Level 1, they will need to visit a branch office and follow the standard process for obtaining a drivers license.

My child receives special education services:	**YES** _____ **NO** _____

Student's Signature		**Date**	
Parent/Guardian's Signature		**Date**	
OV Provider Signature		**Date**	